



**SOUTH BAY AREA SCHOOLS INSURANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
ZOOM MEETING
August 8, 2024**

MEMBERS PRESENT

Mike Mathiesen, President, Mountain View-Los Altos Union High School District
Rebecca Westover, Treasurer, Mountain View Whisman School District
Erik Walukiewicz, Secretary, Los Altos School District
Dorothy Reconose, Member at Large, Milpitas Unified School District

MEMBERS ABSENT

Mark Schiel, Vice President, Santa Clara Unified School District

GUESTS & CONSULTANTS

Matt Gowan, Alliant Insurance Services
Joan Crossley, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 2:03 p.m.

B. ROLL CALL

The above-mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

MOTION: Rebecca Westover	SECOND: Erik Walukiewicz	MOTION CARRIED
AYES: 4	NOES: 0	ABSENT: 1
	ABSTAIN: 0	

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

D. PUBLIC COMMENT

There were no public comments.

E. GENERAL ADMINISTRATION

1. Litigation Management-Request to Add Attorney to Approved Panel

Mr. Matt Gowan said Campbell Union School District made a request to add Fagen, Friedman and Fulfrost LLP (F3) to the approved attorney panel. F3 is currently handling a case that's not insurable as there is no demand for monetary damages. It's possible the case could be amended to include monetary damages making it an insurable claim on the JPA's policy. If that happens, Campbell Union School District wants to continue using F3 as F3 is knowledgeable about the case.



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A motion was made to add Fagen, Friedman and Fulfrost LLP to the approved attorney panel.

MOTION: Erik Walukiewicz **SECOND:** Dorothy Reconose **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

F. FINANCIAL

1. Property Settlement Authority Request for Campbell Union School District

Mr. Mike Mathiesen said a tree fell onto a building at Campbell Union School District due to high winds.

A motion was made to authorize payment of \$41,985.93

MOTION: Dorothy Reconose **SECOND:** Rebecca Westover **MOTION CARRIED**
AYES: 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1

AYES: Mathiesen, Westover, Walukiewicz, Reconose
NAYS: None
ABSENT: Schiel

G. COMMENTS FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

ADJOURNMENT

The meeting was adjourned at 2:20 p.m.

Reviewed and Approved by: Erik Walukiewicz

Date: 12/12/2024